



# SUPERIOR COURT OF CALIFORNIA COUNTY OF MARIN



Announces an Opportunity for the Position of  
**COURT COMMISSIONER (PART-TIME)**  
**AND TRAFFIC REFEREE (PART-TIME)**

## Our Mission

*To ensure fair and equal access to justice and  
serve the public with dignity and respect.*



## *The Community*

Located in the North Bay across the Golden Gate Bridge from San Francisco, Marin County is a dynamic community of 252,000 residents known for its combination of rural and suburban lifestyles.

It is a recreation destination for the entire Bay Area - the Golden Gate National Recreation Area and Point Reyes National Seashore are just two destinations out of more than 140,000 acres of public lands within Marin. The County's active economy includes employers such as Lucas Films and Autodesk, as well as vibrant agriculture, aquaculture, light industry and tourism business sectors. Marin County residents enjoy an excellent public school system. Marin's post-secondary institutions include College of Marin and Dominican University.

## *The Court*

The Court is considered small/medium sized among the State of California's 58 trial courts. The Court has 12 authorized judicial positions and approximately 107 staff. The Court's bench and staff are ethnically and racially diverse. The average age of staff in the Court's workforce is approximately 52. Approximately 75% of the staff are represented by SEIU 1021; all others are unrepresented.

The Court is located in the Marin County Civic Center, a facility and campus designed by famed architect Frank Lloyd Wright. The Administration building was opened in 1959, while the Hall of Justice, housing the Court and other criminal justice and law enforcement agencies, was completed in 1969. The Civic Center was designated a National Historic Landmark in 1991. Its unusual design makes it a destination for tourists.

The Court has made great strides in the last ten years to improve access to justice for all court users and has engaged the Marin community in collaborating with the Court to achieve this goal. In concert with other local government partners, the Court is committed to collaborative courts and restorative justice programs and strategies. Programs designed to address the needs of juveniles in the criminal justice system have been a recent focus. In addition, the Court has developed numerous innovative programs to assist self-represented litigants, including specialized mediation and settlement programs, calendars tailored to issues facing family law litigants, and a well-staffed legal self-help office where individualized assistance is provided to court users. The Court has an active partnership with local bar members and legal services agencies to provide alternative dispute resolution services and assistance in civil, family law and small claims matters.

## *Court Commissioner*

Marin County Superior Court is seeking a qualified attorney to serve as a part-time (.3 FTE) Court Commissioner to preside over Title IV-D child support calendars. It is anticipated that the weekly schedule for this assignment will be Tuesday afternoons and Thursdays, all day. Experience in family law is highly desirable. Compensation will be paid at the rate of \$87.71 per hour (85% of the hourly rate of a judge), up to 12 hours per week. Appointee will work under the direct supervision of the Presiding Judge and/or Supervising Family Law Judge.



## *Traffic Referee*

The Court is also recruiting for a part-time Traffic Referee to preside over contested infraction calendars and other related assignments. This will be a two-day per week assignment, with the potential of a third half-day, as the workload may require. It is anticipated that the weekly schedule will be all day on Mondays and Wednesdays, with the possibility of an occasional Tuesday morning. Experience in traffic and/or criminal law is desirable. This position will be paid at the rate of \$72.24 per hour (70% of the hourly rate of a judge.) Appointee will work under the direct supervision of the Presiding Judge and/or Supervising Criminal Judge.

## *Eligibility and Requirements*

Eligible candidates must be active members in good standing of the California State Bar for a period of at least five years prior to appointment; demonstrate relevant legal knowledge and experience, as deemed sufficient by an interview panel of judicial officers; and not have any prior disciplinary actions with the State Bar or any disciplinary actions pending. Appointees may not otherwise engage in the practice of law in the State of California and must comply with the Canons of Judicial Ethics. Subject matter judicial training will be provided by the Court, in addition to any mandatory training required by the California Rules of Court.



## *Application Procedure*

To be considered for either of these positions, you must submit an online application, a cover letter which states which position you seek, and professional references by 11:00 p.m. on Friday, August 28, 2020. If you are applying for both positions, please make sure to indicate in your cover letter that you are applying for both positions.

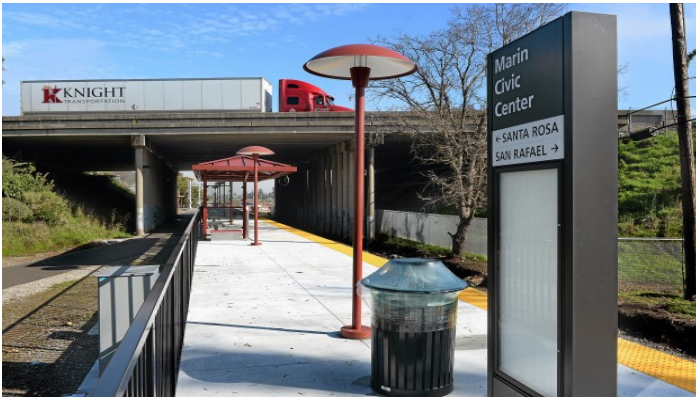
Applications must be completed electronically at [http://www.marincourt.org/human\\_resources.htm](http://www.marincourt.org/human_resources.htm). You may submit a resume, but it will not be accepted in lieu of a completed application, cover letter and personal references. No paper applications will be accepted.

## *Selection Process*

The selection process will consist of an application, cover letter and professional references appraisal. Those candidates deemed most qualified will be invited to one or more virtual oral interviews via Zoom, tentatively scheduled for the week of September 7, 2020 and September 14, 2020.

*The Superior Court of California, County of Marin is an Equal Opportunity Employer.*





### *Free Parking and SMART Train & Charging Stations*

The Civic Center offers free all-day parking for all employees and visitors. The SMART Train Civic Center station is within walking distance of the Civic Center. There are a number of charging stations located on the Civic Center Campus.



### *Employee Training and Development Program*

The Court is committed to a continuous learning environment where employees are encouraged to improve their knowledge and skills throughout their careers with the Court. The Court is involved in regional and statewide training networks with other courts and professional organizations and also offers onsite programs. Commissioners and Referee will have an opportunity to attend required training for their position.

### *Farmers Market*

The Thursday Marin Farmers Market is located at walking distance and features 100 local farmers, specialty food purveyors and a handful of artisans. It makes for a great lunch destination as well.



### *Marin Civic Center Café*

Byte Foods offers automated refrigerated food kiosks restocked daily with a variety of fresh, nutritious and locally sourced foods and beverages. These items include various sandwiches, salads, burritos and specialty entrees, as well as coffee, kombucha, and juices. There is also an assortment of snacks and treats.

### *Marin County Library*

The Frank Lloyd Wright Civic Center Building offers an on-site library located on the fourth floor. It features free wifi, public computers and a large inventory of books and audio books.

### *Beautiful Scenery*

Across the street from the Civic Center is the Marin Center which includes walking paths around a beautiful pond with a wide variety of wild birds. The Marin Center is also the location for the yearly Marin County Fair and various shows.

